



City of Newton

208 N Van Buren St, Room A

Newton, IL 62448

618-783-8451

Fence Permit Application Information

The following information is required for all permits:

- Name, address and telephone number of property owner
- Physical address of property
- Legal description - including lot, block, subdivision or meets & bounds description
- Property Tax ID number, tax bill or abstract
- Complete name(s), address(es) and telephone number(s) of ALL contractors and sub contractors

Permits will not be issued with incomplete information.

Please allow 5 - 7 business days for this application to be processed.

NO WORK CAN BEGIN WITHOUT A PERMIT!

There is a \$25 fee for a fence permit.

The permit must be displayed/kept in a prominent location on the job site.

A complete list of fence regulations can be found in Chapter 40 of the City of Newton Code Book, specifically 40-5-3: Buffer Strips, Fences, Walls and Hedges. Some of the more common requirements include but are not limited to:

- No fence shall be erected in any front yard setback area (25 feet) with the exception of landscape fences which must be approved by the Zoning Administration.
- Fences cannot enclose city utility meters or poles.
- No fence shall be erected within 3 feet of any alley, street, sidewalk or other public right-of-way.
- No fence shall be erected within 2 feet of any property line without a survey and written mutual consent of the abutting property owner(s).
- No fence can completely enclose a lot without the provision of a gate for accessibility.
- No fence shall exceed 8 feet in height except in the Industrial District where the maximum height shall not exceed 10 feet. In areas near street intersections, special height restrictions shall apply.
- Any fence must comply with the Illinois Drainage Code. (70ILCS Sec 2-1 through 2-13.)

CITY OF NEWTON FENCE PERMIT APPLICATION - PLEASE PRINT

Fence Application # _____ Date _____

Property Owner _____ Phone _____

Address _____ Email _____

Applicant (if other than the Owner) _____ Phone _____

Legal Description of Property or Jasper County Property Tax Parcel Number:

If you do not have this information, bring in a copy of your warranty deed to prove ownership.

Present Use of Property: _____

Description of proposed fence: _____

Plans and drawings WITH MEASUREMENTS AND SETBACKS showing the proposed fence placement, utilities, drainage, etc in relation to property lines, city streets, alleys, right-of-ways, and existing structures are attached.

The property owner/applicant acknowledges full responsibility for ascertaining the existence and applicability of any restrictive covenants and other limitations.

Signature of Owner

Date

Signature of Applicant (if different)

Date

For City Use Only:

Front Setback _____

Issued

Side Setbacks _____

Rear Setback _____

Denied